

# New Membership Application

## Clubs Within Districts

TOASTMASTERS  
INTERNATIONAL®

- ▶ New members can be added and paid for online at [www.toastmasters.org/members](http://www.toastmasters.org/members).
- ▶ If a new member is added using the online system please **DO NOT** send copies by mail or fax.
- ▶ Club should keep a signed copy of application for club records.

### Membership Application

#### Clubs Within Districts

TOASTMASTERS  
INTERNATIONAL

For faster service, add and pay for your new members online at [www.toastmasters.org/members](http://www.toastmasters.org/members)

Club Number: **1** \_\_\_\_\_ District Number: \_\_\_\_\_

Club Name: \_\_\_\_\_ City: \_\_\_\_\_

Membership Type:  New  Reinstated (break in membership)  Renewing (no break in membership)  Dual

**2**  Transfer from club number / name \_\_\_\_\_ / \_\_\_\_\_ Member Number (if known) \_\_\_\_\_

Last Name / Surname / Family Name **3** \_\_\_\_\_ First Name / Given Name \_\_\_\_\_ Middle Initial / Name \_\_\_\_\_

Male  Female

Address Line 1 \_\_\_\_\_

Address Line 2 \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Country \_\_\_\_\_ ZIP/Postal Code \_\_\_\_\_

Home Phone Number \_\_\_\_\_ Mobile Number \_\_\_\_\_ Work Phone Number \_\_\_\_\_

E-mail \_\_\_\_\_

Please do not send promotions to me from Toastmasters International's partners.

1. NEW MEMBER FEE ..... U.S. \$20.00 \$ **6** \_\_\_\_\_  
*Paid only by new members. Covers costs of the New Member Kit and processing.*

1a. California clubs add 8.75% sales tax (\$1.75) \$ \_\_\_\_\_

2. Membership Dues (all members)  
*Pro-rated at \$4.50 per month.*

<input type="checkbox"/> October	or	<input type="checkbox"/> April	U.S. \$27.00	\$ <b>7</b> _____
<input type="checkbox"/> November	or	<input type="checkbox"/> May	22.50	_____
<input type="checkbox"/> December	or	<input type="checkbox"/> June	18.00	_____
<input type="checkbox"/> January	or	<input type="checkbox"/> July	13.50	_____
<input type="checkbox"/> February	or	<input type="checkbox"/> August	9.00	_____
<input type="checkbox"/> March	or	<input type="checkbox"/> September	4.50	_____

3. Total of 1, 1a, and 2 \$ \_\_\_\_\_

**New Member Kit preference for new members only:**

English **4**

French

Spanish

Japanese

Chinese (Traditional)

Chinese (Simplified)

German

Arabic

PDF on CD  
(visually impaired only)

Selected materials in the new member kit are available in English only.

**PAYMENT INFORMATION** Choose one:  
Check or money order in US funds drawn on a US bank, or credit card payment, must be included. Line 3 is the amount payable to Toastmasters International.

**NOTE:** Your club may also charge dues to meet club expenses. Unfortunately, WHO is unable to charge club dues on the credit card submitted. Club dues must be paid directly to the club. **Dues and fees are payable in advance and are not refundable or transferable.**

Check: No. \_\_\_\_\_ Amount \$ \_\_\_\_\_

Credit Card:  MasterCard  Visa  AMEX  Discover

Card No. **8** \_\_\_\_\_ Exp. Date \_\_\_\_\_

Signature / Name on Card \_\_\_\_\_

Other \_\_\_\_\_

PLEASE READ AND COMPLETE THE OTHER SIDE

### Understanding the New Membership Application

**1** Club and district that member is joining. Include club name and city.

**2** Membership types:

#### New

A member completely new to Toastmasters & requires a new member fee. New members can be added and paid for online.

#### Reinstated (break in membership)

A member who has been a member in the past and is returning with a break in membership.

#### Renewing (no break in membership)

A member who is a continuing member and paying April or October dues late and in full. These members can be paid for online through renewals.

#### Dual

A member who belongs to 2 or more clubs. Dual members must pay club and international dues to each club that they belong to.

#### Transfer

A paid member of another club wanting to change clubs.

*(If member is reinstating, renewing, joining an additional club or transferring, please include the member's number. The number can be found on the person's magazine label).*

**3** Member's name, address, phone numbers and email address. Indicate whether member is male or female. Please check box if member does not want promotions sent from TI partners.

**4** New member's choice of language for new member kit.

**5** Member sponsor—the person who recruited member to Toastmasters International.

**New / Reinstated / Dual Member Sponsor:** The person who recruited and/or encouraged the member to join.

Last Name / Surname / Family Name **5** First Name / Given Name Middle Initial / Name  
Sponsor's District Number Sponsor's Home Club Number Member Number (if known)

NOTE: TO ENSURE PROPER CREDIT, THE SPONSOR'S FULL FIRST AND LAST NAME AND HOME CLUB NUMBER MUST APPEAR.

### Member's Agreement and Release:

Consistent with my desire to take personal responsibility for my conduct, individually and as a member of a Toastmasters club, I agree to abide by the principles contained in "A Toastmaster's Promise" and the governing documents and policies of Toastmasters International and my club. I will refrain from any form of discrimination, harassment, derogatory, illegal, or unethical conduct, and I understand that if I engage in such conduct, I may be responsible to reimburse Toastmasters International, my club or other clubs, or other individuals involved with Toastmasters, for any damages, losses, or costs resulting from my conduct. Understanding that Toastmasters programs are conducted by volunteers who cannot be effectively screened or supervised by Toastmasters International or its clubs, I release and discharge Toastmasters International, its clubs, governing bodies, and representatives from any liability for the intentional or negligent acts or omissions of any member or officer of my club or other clubs, or any officer of Toastmasters International.

By submitting this application, I agree to the collection, use and processing of the personal information I provide to Toastmasters in this Membership Application for the purposes of organization administration, payment of my dues, and inclusion of my contact information in a members' directory that will be distributed to members and employees of Toastmasters. By submitting my personal information to Toastmasters, I also agree that my information may be accessed and used by Toastmasters and its employees and agents, and will be transferred to countries that are not regarded as having adequate data protection, including to Toastmasters' headquarters in the United States. I agree to notify [addresschanges@toastmasters.org](mailto:addresschanges@toastmasters.org) of any change to my personal information, including making any requests to check, delete or correct my personal information, so that it is accurate and current. I understand that the majority of the data requested in this application is necessary for administrative and planning purposes, and that the failure to provide this information may prevent my application from being properly processed or inclusion of my contact information in the members' directory.

### A Toastmaster's Promise

As a member of Toastmasters International and my club, I promise ...

- ▶ To attend club meetings regularly;
- ▶ To prepare all of my speech and leadership projects to the best of my ability, basing them on projects in the *Competent Communication*, *Advanced Communication* or *Competent Leadership* manuals;
- ▶ To prepare for and fulfill meeting assignments;
- ▶ To provide fellow members with helpful, constructive evaluations;
- ▶ To help the club maintain the positive, friendly environment necessary for all members to learn and grow;
- ▶ To serve my club as an officer when called upon to do so;
- ▶ To treat my fellow club members and our guests with respect and courtesy;
- ▶ To bring guests to club meetings so they can see the benefits Toastmasters membership offers;
- ▶ To adhere to the guidelines and rules for all Toastmasters educational and recognition programs;
- ▶ To maintain honest and highly ethical standards during the conduct of all Toastmasters activities.

I confirm that a completed new member application for this member is on file with the club and will be retained by the club. The application contains both the signature of the new member and the signature of a club officer. Questions should be directed to the Membership department: [membership@toastmasters.org](mailto:membership@toastmasters.org).

By my signature below, I agree to the terms of *A Toastmaster's Promise*, and the *Indemnification and Release* stated above, and certify that I am 18 years of age or older, in compliance with the Toastmasters International Club Constitution.

I acknowledge that my electronic signature on this document is legally equivalent to my hand-written signature.

By my signature below, I certify that this individual has joined the Toastmasters club identified. As a club, we will ensure that this member receives proper orientation and mentoring.

I acknowledge that my electronic signature on this document is legally equivalent to my hand-written signature.

Signed: \_\_\_\_\_ **9** Signed: \_\_\_\_\_  
APPLICANT CLUB OFFICER

**In order for this application to be valid both signatures are required.**

**CLUB OFFICER** – Please keep a copy for your club's records. If paying online, go to [www.toastmasters.org/members](http://www.toastmasters.org/members), and log in.

If mailing, send to: Membership Records, Toastmasters International, P.O. Box 9052, Mission Viejo, CA 92690 USA.

If faxing, send to: 949-858-1207.

**Note:** Please submit information via one method only to avoid duplication. For fastest results, enter new members online.

Revised October 2010

Form 400

- 6 New Member Fee**  
If member is new they must pay \$20 to cover the cost of the new member kit. (CA clubs please add \$1.75 for sales tax).
- 7 Membership Dues (all members)**  
Prorated at \$4.50 per month.
- 8** If paying with a check include check number and check amount. If paying with a credit card include credit card number, expiration date and signature/name on card. (Unfortunately, WHQ is unable to charge club dues on the credit card submitted. Club dues must be paid directly to the club.)
- 9** Members must read and sign application. Club officer submitting application must also sign. In order for the application to be valid, both signatures are required.

Additional membership applications can be printed from the Toastmasters International Web site. If you need more forms, clarification or additional information, please contact Member Services at [membership@toastmasters.org](mailto:membership@toastmasters.org). or 949-858-8255.

**CLUB OFFICER** – Please keep a copy for your club's records. If paying online, go to [www.toastmasters.org/members](http://www.toastmasters.org/members). Log in, click on Club Central, then click on the club that you want to add the member to. If mailing, send to: Membership Records, Toastmasters International, P.O. Box 9052, Mission Viejo, Ca 92690 USA. If faxing, send to 949-858-1207.

**Note: Please submit information via one method only to avoid duplication.  
For fastest results, enter new members online.**